

## **Privacy Policy**

This Privacy Policy describes how The Aircraft Registrar (an office established by the Aircraft Registry Law) and SGI Guernsey Limited (“2-REG”) processes (e.g. collect, use, share and otherwise process) your information when you register yourself for services through 2-reg.com.

### **- Who is processing your information?**

1. The Aircraft Registrar (as the data controller), an office established by the Aircraft Registry Law,
2. Guernsey Airport, Information Desk Airport Terminal Building La Villiaze, Forest Guernsey GY8 0DS  
SGI Guernsey Limited, operating as ‘2-REG’ (as the data processor)

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### **- Which data do we process and for what purpose?**

When you register to a service through our website, you will be asked to give specific information needed to provide the specific service to you. We only collect personal information which is relevant and necessary for the purpose of providing the services you wish to subscribe to.

We will not use your personal information for other purposes which are not compatible with the original purpose for which the personal information was collected without your consent. Compilation for statistical purposes is considered compatible with the original purpose.

### **- Legal basis for the processing**

The legal basis for processing of your personal information will be to fulfil the agreement you have entered or are about to enter with 2-REG. We may also process your personal data based on legal obligations set by law. For certain exceptional cases, we base our processing on your consent or explicit consent. Where the legal basis for processing is your consent or explicit consent, you may revoke your consent at any time and discontinue to receive the service.

### **- Sharing information**

SGI does not share your information with anyone outside 2-REG (other than the Aircraft Registrar), unless such transfer has legal basis in the law e.g. to public authorities such for investigative purposes. Significantly, 2-REG

does not transfer personal information collected us to any companies for marketing products and services from such companies.

Where 2-REG uses any service providers for its operational or administrative support then such supplier may have access to personal information collected or processed by 2-REG. Any such supplier will act as a sub-processor according to written agreement and instructions from 2-REG and The Aircraft Registrar. We are responsible for insuring that the use of such service suppliers is compliant to local personal data protection regulation in Guernsey and the GDPR.

- **Security**

We take the security of your data seriously. We have internal policies, practices and controls in place to ensure that your data is not lost, accidentally destroyed, misused or disclosed, and is not accessed except by our personnel in the proper performance of their duties.

- **Rights of data subjects**

As a data subject, you have a number of rights. You can:

1. access and obtain a copy of your data on request;
2. require us to change incorrect or incomplete data;
3. require us to delete or stop processing your data, for example where the data is no longer necessary for the purposes of processing;
4. object to the processing of your data where SGI is relying on its legitimate interests as the legal ground for processing.
5. if processing of your personal information is based on your consent or explicit consent, you have the right to withdraw your consent at any time.
6. You may lodge a complaint with a data protection supervisory authority,

You can exercise your rights by contacting the Registry Manager at:

[info@2-reg.com](mailto:info@2-reg.com)